



Heating and Air Conditioning

**USER'S
INFORMATION
MANUAL**

SPLIT SYSTEM HEAT PUMP

Congratulations . . .

On your purchase of our Heat Pump. This energy efficient system has been precision designed, manufactured of high quality materials and has passed many vigorous inspections and tests to ensure years of satisfactory service.

Please read this booklet thoroughly. It will help you understand your heat pump and will tell you how to operate it efficiently and how to obtain the greatest measure of comfort at the lowest operating expense.

We appreciate your interest in our products and your decision to purchase our Heat Pump. Enjoy your comfort.

This Heat Pump has been specially developed and built as a heat pump - to meet the dual needs of heating and cooling. It's not just an air conditioner with extra parts. That's why you can rely on efficient, trouble-free operation.

Your system is fully automatic. Set the thermostat and forget it. And it's automatically protected from damage by voltage fluctuations or excessive heating or cooling demands.

Your split system heat pump consists of two units - one installed outdoors and one installed indoors. The indoor unit may be installed in a basement, attic, or crawl space.

HOW YOUR HEAT PUMP WORKS

If your hand is wet and you blow on it, it feels cool because some of the moisture is evaporating and becoming a vapor. This process requires heat. The heat is being taken from your hand, so your hand feels cool.

That's what happens with a heat pump. During the cooling cycle, your system will remove heat and humidity from your home and will transfer this heat to the outdoor air.

During the heating cycle, your system will remove heat and humidity from the outdoor air and will transfer this heat to your home. This is possible because even 0°F outdoor air contains a great deal of heat. Remember that your heat pump doesn't generate much heat, it merely transfers it from one place to another.

SYSTEM OPERATION

Your thermostat puts full control of the comfort level in your home at your fingertips.

DO NOT switch your thermostat rapidly "On" and "Off" or between "Heat" to "Cool". This could damage your equipment. Always allow at least 5 minutes between changes,

Set your thermostat for heating or for cooling. Then set it for the desired temperature. Find the temperature that is most comfortable for you, and then leave your thermostat alone. Manually moving the thermostat up or down to extreme settings will not speed-up temperature changes. Avoid moving the thermostat up during heating - particularly where a demand type electric meter is installed. This will increase your operating cost substantially.

CAUTION: The Main power to the system must be kept "ON" at all times to prevent damage to the outdoor unit compressor. If necessary, the thermostat control switch should be used to turn the system "OFF". Should the main power be disconnected or interrupted for 8 hours or longer, DO NOT attempt to start the system for 8 hours after the power has been restored to the outdoor unit. If heat is needed during this 8 hour period, use emergency heat.

HEATING CYCLE

With the thermostat in the heating position, and the outdoor temperature in the range of 20 to 30° or below, the outdoor unit will generally run 100% of the time.

All E*FH systems are equipped with balance point control to provide even more efficient operation. This control will prevent the electric heater from being energized when the outdoor air is above some predetermined temperature setting (0 to 45°F). At higher temperatures,

your system will provide all the heat your home will ever need. At lower temperatures, the supplemental electric heat will be energized to keep your home comfortable.

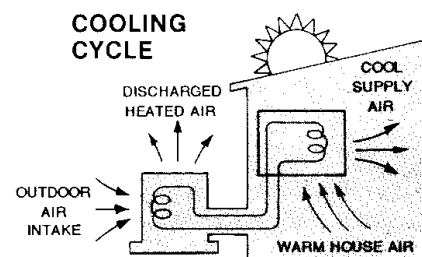
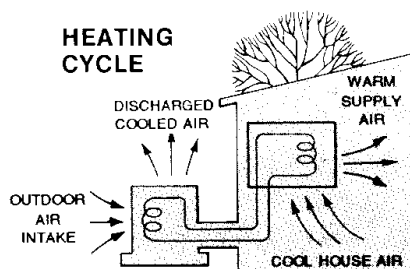
When the outdoor air is cool and moist, frost may form on the surface of your outdoor coil. When this frost builds to a certain point, your system will switch to a defrost cycle. Although you may feel cooler air coming from your registers, DO NOT adjust your thermostat. The frost will melt quickly, and your system will return to normal operation automatically.

COOLING CYCLE

Switch your thermostat to cool. Select a comfortable thermostat temperature setting, typically between 75 and 80°. Comfort sensations vary with individuals. The lower the indoor temperature desired, the greater will be the number of hours your unit must operate.

Set your thermostat 2 or 3°F below normal several hours before entertaining large groups during hot weather. People give off considerable heat and moisture.

On an extremely hot day, the indoor temperature may rise 3 to 6°F above the thermostat setting. Properly selected equipment does not have the capacity to maintain a constant indoor temperature during this peak load. Over-sizing your system to handle this peak load isn't practical because the oversized system would operate much less efficiently at all other conditions.





TO MAXIMIZE OPERATING EFFICIENCY

HEATING CONSERVATION

For the most efficient operation, keep storm windows and doors closed all year long. They not only help insulate against heat and cold, but they also keep out dirt, pollen and noise.

Closing drapes at night, keeping fireplace dampers closed when not in use, and running exhaust fans only when necessary will help you to retain the air you have already paid to heat.

COOLING CONSERVATION

To comfortably cool your home, your heat pump must remove both heat and humidity. Don't turn your system off even though you will be away all day. On a hot day, your system may have to operate between 8 and 12 hours to reduce the temperature in your home to a normal comfort level.

Keep windows closed after sundown. While the outdoor temperature at night may be lower than indoors, the air is generally loaded with moisture which is soaked up by furniture, carpets, and fabrics. This moisture must be removed when you restart your system.

The hotter the outside temperature, the greater the load on your system. Therefore do not be alarmed when your system continues to run after the sun has set on a hot day. Heat is stored in your outside walls during the day and will continue to flow into your home for several hours after sunset.

Use your kitchen exhaust fan when cooking. One surface burner on "High" requires one ton of cooling. Turn on your bathroom exhaust fan while showering to remove humidity.

You can also help your system in the summer by closing drapes or blinds and by lowering awnings on windows that get direct sunlight.

CARE OF SYSTEM

A periodic inspection, cleaning, lubrication and adjustment of your heat pump is available from your dealer. Be sure to ask him about this service. For those who prefer to do-it-yourself, follow the instructions below to care for your system.

COIL CARE

Keep the outdoor unit free of snow, foliage, grass clippings, leaves, paper, and any other material which could restrict the proper air flow in and out of the unit. The coil may be vacuumed to remove any debris from between the fins.

If the coil becomes excessively dirty, turn the main disconnect switch to "Off" and wash the coil with your garden hose. Avoid getting water into the fan motor and control box. Flush dirt from base pan after cleaning the coil.

CARE OF FAN MOTORS

Some fan motors are provided with lubrication ports. Inspect your indoor and outdoor units to determine whether or not lubrication ports are provided.

The fan motor is shipped with an oil supply which will last for several years under normal operating conditions. After this time, each motor bearing should be oiled with 10 - 15 drops (approximately 1/4 teaspoon) of SAE 20 non-detergent electric motor oil or automobile oil. DO NOT use definite purpose oils such as sewing machine, cleaning, rust preventative, cutting, household, etc.

SCHEDULE FOR RELUBRICATION

Running Hours Per Day	Evironment	
	Normal	Dirty
0 - 8	Every 5 Yrs.	Every 4 Yrs.
9 - 16	Every 4 Yrs.	Every 3 Yrs.
17 - 24	Every 3 Yrs.	Every 2 Yrs.

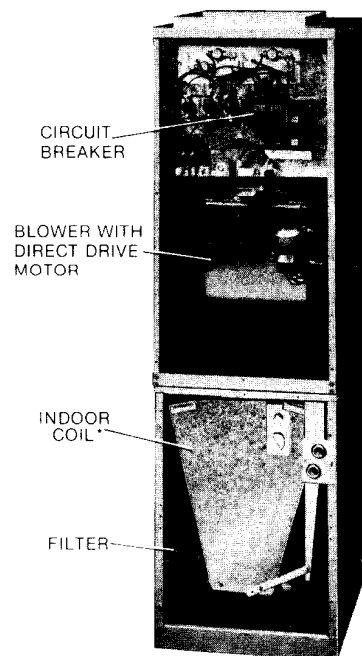
DO NOT OVER OIL

If your system is an Add-on type, (installed in conjunction with a standard furnace) inspect your furnace blower motor and care for it in the same way.

FILTER CARE

Inspect the air filter(s) at least once a month. If they are dirty, wash reusable filters with a mild detergent per manufacturer's recommendations. Replace disposable filters with new filters.

Install the clean filters with "air flow" arrow in the same direction as the air flow in your duct. Filters should be clean to assure maximum efficiency and adequate air circulation. Drapes, furniture or other obstructions blocking your supply and return air grilles will also decrease efficiency.



TYPICAL INDOOR UNIT

TROUBLESHOOTING GUIDE

PROBLEM	CHECK:	ACTION TO TAKE	FAULT CODE
NO HEAT OR COOLING	1. Thermostat for proper setting.	Set thermostat to proper setting.	-
	2. Circuit breakers and fuses.	Reset circuit breakers - Replace blown fuses.	-
	3. Check Outdoor unit for dirty coil. (Cooling)	Clean coil, see "Coil Care" section.	2
	4. Outdoor unit for snow accumulation. (Heating)	Remove snow.	5
	5. Indoor unit for dirty filter. (Heating)	Clean or Replace, see "Filter Care" section.	2
	6. Emergency Heat Light Status on thermostat. E*FB - Light on = Malfunction	Check 1 thru 5, call qualified service man.	-
	E*FH - Light flashing = Malfunction	Check 1 thru 5, call qualified service man. with Fault Code.	3,4,7,8,9

After completing the checks and actions above, turn thermostat to "OFF" for 10 seconds and attempt restart. Wait 5 minutes. If system does not start, call qualified serviceman.

On E*FH models, obtain the fault code number of times the Emergency Heat light on the thermostat flashes between pauses.

CLEARANCES

The minimum clearances shown below must be maintained should any patio or yard improvements be done around the outdoor unit.

TOP 48"	SIDES 12"
REAR 12"	FRONT * 24"

* Service Access Panel

POWER INTERRUPTION

When ice, snow, wind storms, etc. disrupt electrical power supply to your house, proceed as follows:

HEATING SEASON

1. Switch thermostat to Emergency Heat. Note: There will be no heat available until power is reestablished.
2. Leave on Emergency Heat for at least 8 hours after electrical power is reestablished if the power was off more than 8 hours.
3. Switch thermostat back to Heating or Auto.

COOLING SEASON

1. Switch thermostat to Off position.
2. Do not switch to Cooling or Auto until electrical power has been reestablished for 8 hours if the power was off more than 8 hours.

SERVICE CALLS

There are a few instances where you can avoid unnecessary service calls.

(See Troubleshooting Guide above). For E*FB systems use the guide but disregard the Fault Code column. The flashing light on the system thermostat of E*FH units is capable of providing you with time and money saving information. The Fault code numbers listed can be handled by taking the corrective action indicated. Call qualified serviceman if displaying fault code numbers **not** listed.

PARTS INFORMATION

Replacement parts are available from local YORK contractor/dealers or the nearest YORK distribution center.

CHARACTERISTICS OF HEAT PUMPS

A CONSTANT HEAT

Heat pumps have a noticeably cooler supply air temperature than furnaces. The common practice of over-sizing furnaces contributes to an "off-and-on-again" operation with short blasts of hot supply air. The heat pump system is

sized more closely to the heating needs of your home. Heat is supplied at a lower temperature over a longer period of time to provide a more constant heat, and it may give you the impression that your system "never stops running".

WATER RUN-OFF

During the heating cycle, in mild weather you may notice water running off the outdoor coil. Moisture from the air is condensed on the outside surface of the coil where it gathers and runs off.

No need for alarm, your unit has not sprung a leak!

OUTDOOR COIL DEFROSTING

At certain outdoor conditions (low temperature, high humidity), frost may build up on the coil of the outdoor unit.

In order to maintain heating efficiency, the system will automatically defrost itself. *Steam rising from the outdoor unit is normal and is an indication of proper operation.* The vapor cloud will only last for a few minutes. When the defrost cycle is completed, the system will automatically switch back to heating. Electric heat is automatically energized to maintain comfort during defrost.



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